

The LFS Diversity Bursary

Criteria and Application Form

Academic Year 2020/21

Please make sure you have fully completed all pages of the application form and included any supporting documentation and email to:

Academic Registrar
admissions@lfs.org.uk

We value deeply the richness an international and diverse student population brings to the culture and place of our School and screen industries.

This bursary is aimed at underrepresented groups who miss out on training and access to the screen industries. The aim is to help increase inclusion and equality within the UK's screen industry, particularly from underrepresented groups who, without financial support, would find it challenging to access postgraduate education training. Eligibility does not guarantee an award. Bursary awards cannot be deferred to a future term or year.

Available bursaries:

	Course	Number of Bursaries	Amount	Course Start Date	Application Deadline	Decisions made by
1	MA Screenwriting	Three bursaries available	25% of all the course tuition fees	September 2020	25 November 2020	4 December 2020
2	MA Filmmaking	One bursary available	75% of all the course tuition fees	August 2020	25 November 2020	4 December 2020
3	MA Filmmaking	One bursary available	75% of all the course tuition fees	January 2021	25 November 2020	4 December 2020
4	MA Filmmaking	One bursary available	75% of all the course tuition fees	May 2021	12 February 2021	26 February 2021

The School want to encourage applicants from all backgrounds, particularly those who may have experienced barriers to progression or applicants who identify with minority ethnic groups.

All applications must be sent via email. Hard copies will not be accepted.

Eligibility criteria for available bursaries 1 and 2

To be eligible you must meet all of the following requirements.

1. You are 'ordinarily resident'* and 'settled' in the UK**
2. You identify with an underrepresented group***

3. You are from a lower socio-economic background.
4. You are a current student enrolled on MA Screenwriting Term 1 or MA Filmmaking Term 1

Eligibility criteria for available bursaries 3 and 4

To be eligible you must meet all of the following requirements.

1. You are 'ordinarily resident'* and 'settled' in the UK**
2. You identify with an underrepresented group***
3. You are from a lower socio-economic background.
4. You will need to hold an Unconditional Offer from London Film School and have submitted your application before the deadline to be considered for a bursary. We will process your application as quickly as possible.

Please state in your application whether you are receiving any of the following UK benefits (these may change over time):

- a. Housing Benefit
 - b. Income support
 - c. Job seekers' allowance
 - d. Employment and support allowance (ESA)
 - e. Carer's Allowance
5. You can demonstrate that without the bursary that you would not be able to access the amount of funds needed to pay the tuition fees.
 6. That you can fund yourself financially whilst studying the course and living in London.

*'Ordinarily resident in the UK' means that you have habitually, normally and lawfully resided in the UK by choice for at least the last three years. Temporary absences from the UK (e.g. for work) should be ignored.

**'Settled' means being both ordinarily resident in the UK and without any immigration restriction on the length of your stay in the UK.

*** LFS aligns its definition of underrepresented groups with research from Screenskills and the BFI's Diversity Standard: <https://www.screenskills.com/insight/research/>, <https://www.bfi.org.uk/supporting-uk-film/diversity-inclusion/bfi-diversity-standards>

Application Procedure

- To be considered for a bursary, you must have been accepted on to the MA Filmmaking or MA Screenwriting and you will have to satisfy the Committee that you would be unable to pay your course fees without it.
- We would strongly encourage you to provide as much detail as you can about the ways in which this Bursary would enable you to complete your LFS Master's course. As we receive many more applications than places, we use the information in your supporting statement to make the final decision when allocating bursaries.
- You will have to satisfy the Committee that you will be able to maintain yourself for the duration of the course. This means the Committee needs to know details of your financial situation, including monthly income and outgoings. You must include financial information for your household, including parents, spouses/partners and dependent children, if appropriate (e.g. if your parents are not supporting you as part of this application we do NOT need to know about their financial situation).
- *Please send photocopies and not original documents as we will not be able to return them.*
- You must complete all sections of this application form. LFS will confirm receipt of any bursary application via email. If you have not received a confirmation from us within 48 hours of the bursary application deadline, please make contact to ensure we have received your application.
- We intend to inform applicants of the outcome of their application at least 6 weeks before the course starts.

- Please complete this form using a computer; handwritten forms will normally not be accepted.
- Please ensure you sign and date the application form.

Personal Details

Last Name:		
First Name:		
Student Number:		
Course Number:		
Email Address:		
Marital Status:	<input type="checkbox"/> Single	<input type="checkbox"/> (Domestic) Relationship
	<input type="checkbox"/> Married/Civil Partnership	<input type="checkbox"/> Separated
	<input type="checkbox"/> Divorced	<input type="checkbox"/> Widowed
	Other	
Number of Dependent Children:		
Age(s) of Dependent Children:		

Income

Documents should be provided to support each item you fill in. Please use the third column to describe the evidence provided.

Type of income	Amount (£)	Evidence provided ¹
Career Development Loan		<input type="checkbox"/> Loan agreements
Grant/Other Bursary (<i>not</i> LFS bursary)		<input type="checkbox"/> Award confirmation
Supplementary Grants		<input type="checkbox"/> Award confirmation
Scholarship income		<input type="checkbox"/> Award confirmation
Part time/casual employment		<input type="checkbox"/> Pay slips <input type="checkbox"/> P45 <input type="checkbox"/> P60
Partner/Spouse's income		<input type="checkbox"/> Pay slips <input type="checkbox"/> P45 <input type="checkbox"/> P60
Parental income		<input type="checkbox"/> Pay slips <input type="checkbox"/> P45 <input type="checkbox"/> P60

¹ Tick each document you will be including in your application and add information about additional supporting evidence.

Maintenance/Child Support		
Housing Benefit		
Child Benefit		
Tax Credit		
Child Tax Credit		
Other benefit income		
Income from rent/lettings		
Pension income		
Other income		
Total monthly income		

Expenditures

We will need bank and credit card information for the last three months, for yourself and only if relevant, parents, partner or spouse. If these do not clearly describe payments specified below we will require supporting documents. Please use the third column to describe the evidence provided.

Type of income	Amount (£)	Evidence provided ²
Rent/ mortgage		
Living Costs (Food/Gas/Electricity/Phone/Clothing etc)		<input type="checkbox"/> Relevant bill if not clearly identified in bank statements
Child Support payments		<input type="checkbox"/> Statements
Council tax		<input type="checkbox"/> Statements
Family Costs		
Childcare costs		<input type="checkbox"/> Details from childcare provider
Travel costs		
Books/equipment/ materials		
Social (including any membership fees)		
Credit card payments		
Bank loan repayments		<input type="checkbox"/> Loan agreements and statements
Other debt repayments		<input type="checkbox"/> Agreements and statements
Other essential expenditure		
Other expenditure		
Total monthly expenditure		

² Tick each document you will be including in your application and add information about additional supporting evidence.

Supporting Statement

Take your time when completing this section. Your statement will play an important part in the decision-making process. Provide as much detail as possible as to why you should be awarded a bursary.

<i>Please tell us why you are applying</i>	
<i>What are your reasons for joining the course and your experience in the screen industries?</i>	
<i>What barriers have you faced in establishing or progressing your screen career?</i>	
<i>How do you plan to use the experienced gained from studying at LFS?</i>	
<i>How will you fund the remaining 25% of the course tuition fees?</i>	
<i>Explain how you will maintain yourself financially in London during the period of the course.</i>	

Fraudulent Claims

The London Film School expects that applicants will provide accurate information. Where it is suspected that an applicant has made a fraudulent claim or withheld any information the School reserves the right to reclaim moneys advanced directly or indirectly.

Declaration

I declare that the information given within this application is complete and accurate to the best of my knowledge and belief. I understand that the information supplied by me may be verified by the School.

Signature	
Date	

FAQs

Do I have to pay the bursary back?

Bursaries are provided at the discretion of London Film School. They are financial contributions to the tuition fees to enable you to study at LFS and are not loans which you have to pay back.

What will I need to provide?

1. You will be asked to provide a personal statement, telling us why you are applying for financial support for your unconditional offer, including:
2. The reasons for joining the course and previous experience in the screen industries (or could they attach their application instead)
3. Barriers you faced in establishing or progressing your screen career
4. How you plan to use the experience gained from studying at LFS
5. How you will fund the remaining balance required, including self-funding

What do you mean by UK student?

You must be a resident in the UK for three years or more and hold a UK passport or UK identity card. The requirement for evidence of residency may be waived for certain groups (e.g. travellers) at LFS' discretion.

How much exactly is each bursary?

75% of the MA Filmmaking and 25% of the MA Screenwriting degrees will be covered by us. Tuition fee details for MA Filmmaking can be found here - [Course Fees](#) and the MA Screenwriting here - [Course Fees](#)

How many bursaries are there?

We are launching with 4 bursaries for the MA Filmmaking and 3 for the MA Screenwriting course for the 2020/2021 academic year. Current students who are already enrolled on the course in the Autumn Term 2020 will be eligible to apply.

Who assesses my eligibility?

A panel will consider your application to the course and the application for the bursary together with the evidence and consider this against each of the criteria.

I have applied for the course but I have not received an Unconditional Offer yet?

If we have not yet processed your application and it was submitted on time then please still apply for the bursary.

For how long will my personal data be held?

The successful applicant's personal information will be retained for the duration of the course and the application details of unsuccessful applicants not receiving a bursary will be retained for three months after the decision has been made.

Can I appeal against the decision?

There is no right of appeal following the panel's decision.