

## JOB DESCRIPTION

**Job Title:** Sound Production Lecturer  
**Department:** Sound  
**Reports To:** Head of Sound  
**Contract:** Permanent, part time (3 days a week)  
**Last Updated:** June 2026

### About us

We are a world leading London-based film school and registered charity, dedicated to developing the next generation of filmmakers and screen industry professionals. Through industry-focused training we support creative talent and widen access to careers in film and television.

### Job Summary

The primary responsibilities of the Lecturer are to plan and deliver teaching in filmmaking, with a focus on sound production and recording for film. This includes leading workshops, delivering both theoretical and practical teaching and carrying out formative and summative assessments on practical filmmaking exercises and accompanying academic assignments. The lecturer will support student learning and pastoral care, contribute to the sound curriculum and help meet the defined learning objectives of the wider MA programme.

### Main Responsibilities

#### Teaching & Learning Support

- Plan, prepare and deliver teaching in line with the validated course and module specifications, using a range of modes of delivery and methods to meet learning objectives and outcomes.
- Undertake formative assessments of student progress and performance.
- Participate in summative assessment of student work.
- Contribute proactively to curriculum feedback, development and improvement.
- Support student induction programmes and technical training.
- Teach on other programmes or collaborative learning activities when required.
- Stay up to date with developments in sound acquisition and wider Production, including modern audio workflows honing skills for teaching, supervision, mentoring and interaction with students to foster learning and creative development.
- Contribute to technical discussions and help advise the technical team and HOD in terms of developing and expanding requirements for teaching and production sound equipment, including all aspects of Sound, Acquisition, microphones, and the wider Production environment.

#### Academic Administration

- Undertake academic administration tasks including lesson planning, attendance taking.
- Attend programme related meetings
- Attend staff meetings and learning activities as and when required.
- Manage teaching related administration, including updating the VLE and Microsoft Teams.

#### Professional Practice & Research

- Maintain active professional practice in the field with strong industry networks.
- Undertake and/or participate in research and scholarship or professional practice, individually and/or in collaboration, contributing to specialist subject knowledge and for learning and teaching, and strategic objectives of the LFS, as appropriate.

#### Student Personal Tutoring

- Act as mentor for students and providing pastoral care and first line learning support.
- Refer students to the appropriate channels when further assistance is required.

#### Student Recruitment

- Participate, when required, as a member of the student recruitment team for the programme and the LFS
- Review applications and interview applicants as and when required by Admissions staff in line with the LFS Admissions Policy.

#### **General responsibilities applicable to all LFS staff**

- Understand and support the vision, mission and values of LFS.
- Ensure Diversity and Inclusion is at the forefront of your thinking when undertaking your responsibilities at LFS.
- Maintain awareness of your own and others' Health and Safety, and comply with the LFS's Health and Safety policy.
- Take appropriate responsibility for records held, created or used as part of your work for the LFS (paper-based and electronic) as per the relevant data protection regulations.
- Encourage team working and effective communication with colleagues.
- Act as a representative of the LFS and deal with LFS students, stakeholders and the public in a professional manner at all times.
- Comply with LFS financial policies and practices as applicable.
- Commit to and undertake continuous personal and professional development.
- Undertake other duties as may be reasonably requested of your post.

This job description will be subject to review in the light of changing circumstances and is not intended to be rigid or inflexible but should be regarded as providing guidelines and accountabilities within which the individual works.

#### **PERSON SPECIFICATION**

- Specialist teaching experience at BA or MA level in the relevant academic area (Sound Recording and Film Sound Production)
- Extensive knowledge and professional experience in the relevant subject area.
- Comprehensive understanding and experience of generalist film education at BA and MA level including, practical teaching, learning methodologies, and assessment of learning outcomes.
- Good evidence of continuing professional practice in sound acquisition for film (both Drama and Doc).
- Familiar with e-learning VLE for programme delivery.
- Proficient in MS Office suites.
- Extensive industry experience and professional practice relevant to the programme with extensive credits on film productions as PSM or as 1st AS on both Dramas and Docs.

- Experience of working within a higher education organisation or Film School.
- Excellent technical knowledge of current professionally used microphones, digital sound recorders and accessories for sound acquisition for film.
- Graduate or Postgraduate qualification, preferably at diploma, BA or MA level, ideally with additional equivalent experience in a relevant discipline, or significant years of professional practice in the relevant academic area.
- Teacher Training qualification or willingness to complete.
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- Ability to engage and teach students through a wide range of delivery modes and supervision.
- Able to remain calm and diplomatic whilst working under pressure;
- Excellent interpersonal skills and willingness to work within a student-centred environment
- Strong commitment to student development around creative practice and storytelling.
- Good pastoral care skills in relation to issues concerning students, and an understanding of Neurodivergency and LGBTQ+ policy and practise.
- A positive attitude to research or continuing professional practice, and a strong personal research profile or film experience profile.
- Excellent interpersonal skills with proven ability to work collaboratively with other staff to work as a team member, including being flexible and supportive of others.
- Able to find pragmatic solutions to problems, seek improvements, and adapt to challenges.
- Able to present information, verbally and in writing, in a clear and concise manner, with excellent attention to detail.
- Ability to multi-task and effectively manage a diverse workload
- Ability to work positively, imaginatively and proactively to meet challenges and achieve results.

### How to apply

If you would like to make an application for this role, please send your CV, supporting statement outlining how your skills, knowledge and experience meet the requirements of the role, plus the completed [equalities form](#) to [Sound Production Lecture](#) by 9am on Thursday, 18 June 2026.

A formal offer will be made to the successful applicant, subject to satisfactory references and evidence of your eligibility to work in the UK.

### About London Film School

London Film School is the oldest film school in the UK. For nearly 70 years, LFS has been the place for emerging creative talent to hone their craft, find their voice and engage directly with the vibrant UK screen industries. The School offers five full-time MA programmes including Filmmaking, Screenwriting, International Film, Business, Film Producing, & Film Marketing and a full calendar of short courses.

LFS is a world leading conservatoire for filmmakers from around the world. Based in London's Covent Garden, the School's alumni include veterans (Mike Leigh, Michael Mann, Tak Fujimoto, Ann Hui) and famous younger filmmakers including Daina Pusic, Oliver Hermanus, Babak Jalali, and the creator of End of the F\*\*king World, Jonathan Entwistle.



The School is celebrated for its commitment to film, innovation and creative freedom, and its reputation for teaching excellence and practical learning - the School makes over 180 films every year. In 2022 London Film School was awarded World-Leading Specialist Provider status by the Office for Students and in 2024 was named by The Hollywood Reporter as one of the top global film schools. LFS welcomes a student cohort from every corner of the globe, LFS has always been a cultural hub where fresh voices, experiences and perspectives rub shoulders with tradition and history. A global network, once built, lasts a professional lifetime.

London Film School is a non-profit educational charity with Greg Dyke as its Chairman of the Board and Chris Auty as Director and CEO.

### **Expectations of all staff**

#### Professional standards

Our people are at the heart of what we do at London Film School. Our organisational values define what LFS stands for and what we believe in. They guide our purpose and direction and set the tone for a positive workplace culture.

Our six values are:

- Innovation & Excellence
- Inclusivity & Respect
- Feedback & Collaboration
- Empathy, Accountability & Integrity
- Safe & Inclusive Spaces
- Kindness

### **Our commitment**

LFS is an Equal Opportunities Employer. We are committed to diversity and inclusion and welcome applications from all individuals regardless of personal characteristic(s) or background. We are a member of the Government's Disability Confident scheme as a 'Disability Confident – Committed' employer. To fully embed effective equity, equality, diversity and inclusive practices, we are working towards removing all barriers that staff, applicants and students may experience from underrepresented groups.

#### Dignity at work

Every member of staff has a responsibility to ensure colleagues are treated with dignity and respect. The School is committed to creating a work environment for all staff that is free from harassment, intimidation and any other forms of bullying at work, where everyone is treated with dignity, respect and professional courtesy.

Please refer to LFS Privacy Policies (<http://lfs.org.uk/privacy-policies>) for details of the personal data that LFS holds and processes about staff, contractors and job candidates.

Please be assured that we will protect your privacy and the information provided on the monitoring form. No information is shared if there is a risk of identification.

## Benefits

As a member of staff at LFS, you receive more than just your basic salary there are other significant contributions to your financial security in the form of your benefits package:

Annual Leave	In addition to the statutory bank holidays, all full-time employees are entitled to 30 working days per annual leave year (01 September to 31 August). This entitlement is pro-rated for part-time staff.
Pension	Subject to the rules for auto-enrolment, after 3 months' employment you will be auto-enrolled into the People's Pension Scheme.
Staff Development	LFS has an appraisal scheme in place that aims to provide a focussed, evaluative review of employee performance against agreed objectives. The appraisal process is used as an opportunity for individuals to discuss training and development needs with their line manager.  We also operate a Professional Development Leave (PDL) scheme, whereby staff can request leave to pursue learning & development activities linked with their work, to enhance their professional skills.
Cycle to work scheme & City Bike Hire	If you like to cycle to work, you are in luck. We operate the Cycle to Work salary sacrifice scheme which makes it easier to afford your new set of wheels. You can also obtain a discount on membership of City Bike Hire schemes.
Your Wellbeing	We provide free access to our Employee Assistance Programme, which will give you access to confidential counselling, advice and online support, designed to help maintain your work/ life balance. This includes advice on mental wellbeing, lifestyle, family support and money issues.
Staff Loans	Upon completion of the applicable probation period staff are eligible for an interest free financial loan, or to purchase a season ticket.
Family friendly leave	To support families and working parents, we have a suite of family-friendly policies offering enhanced rates of pay during maternity, co-parental/paternity, adoption and shared parental leave, in addition to paid time off for staff undergoing fertility treatment and staff supporting a partner undergoing fertility treatment. The School also adheres to statutory entitlements to unpaid parental, carer's & dependents leave.
Discounted gym membership	You can register to be an Associate Member of the London School of Economics Students' Union with your LFS email address, giving you discounted access to the gym, cafes and social spaces, on the same basis as LSE staff and students (nominal charges apply where applicable).
Discounted gift cards	You can purchase gift cards at a discount of up to 15%, enabling you to save money on a wide range of goods and services, from clothing and DIY to restaurants, travel agents and theatre tickets.